

CO-OP TRANSITION LOAN REQUEST

TERMS AND CONDITIONS

The student must be sequenced and registered for a co-op with the Registrar's Office. Student account and financial aid registration 'holds' must be resolved with the Business Office and Financial Aid Office before the registration will be processed and the loan issued.

The maximum loan is \$300 for each domestic co-op and \$800 for ONE international co-op (includes Alaska and Hawaii).

Co-op transition loans are interest free. Repayment is due according to the following payment schedule or upon separation from the college, whichever occurs first. The late payment fee is \$35.00 for each past due loan. No further Co-op Transition Loans will be issued if a previous loan is past due.

PAYMENT SCHEDULE

Loan for Summer Co-op	Due December 1
Loan for Fall Co-op	Due April 1
Loan for Spring Co-op	Due August 1

Diploma and transcripts will not be released to the student or others until the loan has been repaid.

Loan Amount requested:

Domestic Co-op _____ Intl Co-op _____

I have read and understand the terms and conditions of this loan.

Print Name _____ SSN _____

Signature _____ Date _____

******Business Office Use Only******

Student ID	_____	Vo#	_____
AP Type	<u>11</u>	Date	_____
AR Type	<u>110</u>		
Code	<u>LOAN</u>		